

**Request for Alternate Member Account Access via the Internet and HCU Telephone Banking**

The access you are given to another account depends upon account and loan ownership. We offer three different levels of access, with each successive level requiring differing account ownership. Please review the following choices carefully. For multiple accounts, submit as many of these forms as is necessary for the access you require. Return completed form(s) to any HCU branch or mail to: Heartland Credit Union, PO Box 1645 Hutchinson, KS 67504-1645. Please allow four business days for processing.

Today's Date: \_\_\_\_\_

**LEVEL I ----DEPOSIT-ONLY ACCESS**

Deposit ability to all shares and loans on alternate account.

*You do not have to be an owner of the alternate account, however an owner of the alternate account must sign below. You will be able to make deposits to the account, but you will have no withdrawal ability, and no balance or history access.*

\_\_\_\_\_  
Signature -Any owner of account desiring access

\_\_\_\_\_  
Signature -Any owner of alternate account

\_\_\_\_\_  
Member Number -Account desiring access

\_\_\_\_\_  
Member Number -Alternate account

**LEVEL II ----RESTRICTED ACCESS**

Deposit to share abilities and account history/balance detail for authorized loans on alternate account

**-All owners on the account asking for access must be on loans on alternate account.**

*You will have full deposit abilities to the shares on the alternate account. You will have full balance, and history access to the loans authorized on the alternate account.*

\_\_\_\_\_  
Signature - Any owner of account desiring access

\_\_\_\_\_  
Signature -Any owner of alternate account

\_\_\_\_\_  
Member Number -Account desiring access

\_\_\_\_\_  
Member Number -Alternate account

**LEVEL III ----FULL ACCESS**

Full access to all shares and loans on alternate account

**-All owners on the account asking for access MUST be on the alternate account.**

*You will have full access to all the loans and shares on the alternate account including deposit, withdrawal, balance, loan advance, and history abilities. In the case of an alternate account being a corporate account, a corporate resolution will be required and **all persons** requesting access must also be an authorized signer on the corporate account.*

\_\_\_\_\_  
Signature -Any owner of alternate account

\_\_\_\_\_  
Member Number -Account desiring access

\_\_\_\_\_  
Member Number -Alternate account

**For Internal Use Only**

HCU Employee: \_\_\_\_\_

Date Received: \_\_\_\_\_

Processed by: \_\_\_\_\_

